

## August 2024 – ISCCA Board Meeting

### Attendance:

|                   |                  |                   |                    |
|-------------------|------------------|-------------------|--------------------|
| President:        | Steve Reinhart   | Vice President    | Fred Udey          |
| Secretary         | Colleen Larocque | Treasurer         | DeRay Dionne       |
| Director at Large | Damion Worm      | Director at Large | Brandon McNeney    |
| Head of College   | David Atchison   | Head of Trustees  | Debi Leong         |
| Emperor 48        | Denis Storm      | Empress 48        | Nina Tron (Absent) |

### Opening Remarks:

- President and Vice President read the Board of Directors decree.
- Full board attendance with two visitors, Prince 48 & Princess 48 (Alister and Jackie)
- A moment of remembrance for Eartha Quake who passed away.

### Reports and Updates:

- **Treasurer's Report:** Not available due to unassigned authorities.
- **Event Updates:**
  - Successful Friday night events organized by P&P, D&D.
  - Upcoming events include another Friday night event, a big show in Medicine Hat, and various Pride events.
- **Pride Events:**
  - Detailed plans for Pride week, including a bingo night, a barbecue, and a parade float shared with Fab.
- **Upper House:**
  - Emphasis on the need for help and participation from board members.
  - Upper House meeting needs to happen. Upper house will work to improve communication about events going forward after pride.
- **Secretary Minutes:**
  - No minutes from previous meeting
    - We need to follow up with the previous secretary and remind them of the oath they swore to when taking the role.
    - Previous minutes need to be submitted and transferred to the new person.

### Committee Formation:

- Discussion on forming various committees,

- Website Committee
  - Shaun, President, <Secretary to put a call out for volunteers>
- Social Media Committee
  - President, Shaun, Brandon
- By-laws Review Committee
  - President
- Coronation 50 Planning Committee
  - Denis, Fred
- Emphasis on involving non-board members in committees to increase participation.
- Debi reminds everyone that committee planning MUST be returned to the Board of Directors regularly.

#### **Communication and Social Media:**

- Importance of using the ISCCA Facebook page for event postings.
  - Need to have posters ready to post 2-4 weeks ahead of the event.
- Discussion of auditing posters before they are released
  - To ensure that there is no errors/omissions or spelling mistakes
- Discussion on access to social media accounts and the need for clear communication.
  - President, Secretary and E&E are required to have access

#### **Financial and Administrative Matters:**

- Issues with the treasurer's report and the need for better financial tracking.
- Discussion on the need for the yearly audit and the importance of keeping accurate records.
  - Need a non-board member to look over the previous year's books
- Plans to switch from QuickBooks to a nonprofit platform to save costs.
  - The Treasurer has been given approval to improve the workflow of the financial role.

## **Old Business**

- **AGM Attendance Issues:** The AGM in 2022 had low attendance, preventing official proceedings. A subsequent AGM was held, but key documents like minutes and updated bylaws are missing.
- **Bylaw Changes:** There was a bylaw change during the 2022 AGM, but it wasn't properly documented or communicated to the membership. The changes also weren't submitted to the government.

- **Board Members:** The organization should revert to the bylaws from June 2021, which specify four directors.
- **Board Duties:** Board members need to fulfill their responsibilities or step down to allow others to serve. Bylaw changes should be presented to the membership before being rushed through at AGMs.
- **Next Steps:** Request the two nominations for the directors (Barkey Huber and Karl Schuetz) be offered a 1 year term for this year's board of directors.
- Note: The current
- **Next Year AGM:** For next year needs to be properly run going forward.

Agenda, proper sign-in tracking, Minutes sent out with the AGM invite.

## New Business

- Regulation Addition

Debi Makes a motion for the following:

### R14.7 LINE OF SUCCESSION - PRIOR TO INVESTITURES

In the event that there are no candidates for the position of Emperor or should the Emperor resign prior to investitures, all past Emperor's will be notified in order to provide the opportunity for any past Emperor, living within the realm, to submit their name for the consideration of the Emperor title being bequeathed at that time. There will be a maximum of seven (7) days from the time the communication is posted for anyone to respond to the same. Upon completion of the seven (7) period, the eligible candidates' names will be given to the entire College of Monarch's to facilitate a vote to choose the successful individual. This communication will be posted on the ISCCA website and will be the responsibility of the past Monarch's to do their due diligence to look for this posting should they be interested.

In the event that there are no candidates for the position of Empress/Emprex or should the Empress/Emprex resign prior to investitures, all past Empress/Emprex's will be notified in order to provide the opportunity for any past Empress/Emprex, living within the realm, to submit their name for the consideration of the Empress/Emprex title being bequeathed at that time. There will be a maximum of seven (7) from the time the communication is posted for anyone to respond to the same. Upon completion of the seven (7) period, the eligible candidates' names will be given to the entire College of Monarch's to facilitate a vote to choose the successful individual. This communication will be posted on the ISCCA website and will be the responsibility of the past Monarch's to do their due diligence to look for this posting should they be interested.

Should no previous Emperor, Empress or Emprex be interested in taking on the title in question, then the same procedure will be followed going through the Prince's, Princet's and Princess's, respectfully regarding the title involved.

Should no previous Prince, Princess, Princet be interested in taking on the title in question, then the same procedure will

be followed going through the Duke, Duchess, Duchett respectfully regarding the title involved.

In the event that the position is being filled due to a resignation after crowning but prior to investitures, the individual will agree to work with any titles that have already been approved by the board of directors.

Second by David

→ Motion passed unanimously.

**2. Hotel Contract and Coordination:**

- Discussion on the role of the hotel coordinator and the importance of maintaining a good relationship with the hotel.
- Concerns about the current hotel coordinator's attitude towards the organization.
- Denise is currently working on a hotel contract. President will need to see if they are still willing to continue this work despite other people hearing about their attitude towards the organization.

**3. Charity and Fundraising:**

- Discussion on the chosen charities and the need for board approval.
- Concerns about conflicts of interest with certain charities.

**4. General Concerns and Future Plans:**

- Emphasis on the importance of transparency and communication within the board.
- Plans for the next board meeting and the need for continued collaboration and support.

Motion to end the meeting

Second by David

- Meeting Adjourned @ 9:03pm