



ISCCA, SA Function Sheet

Function: _____

Location: _____

Date: _____ 20_____

Revenue

| <u>Details</u> | <u>Amount</u> | <u>Initials</u> |
|----------------------|---------------|------------------|
| Door Charge: _____ | \$ _____ | _____ |
| Shooter Sales: _____ | \$ _____ | _____ |
| 50/50 Sales: _____ | \$ _____ | _____ |
| Raffles: _____ | \$ _____ | _____ |
| Donations: _____ | \$ _____ | _____ |
| Memberships: _____ | \$ _____ | _____ |
| Other: _____ | \$ _____ | _____ |
| TOTAL REVENUE: | | \$ _____ _____ |

Expenses

| <u>Details</u> | <u>Amount</u> | <u>Initials</u> |
|--------------------|---------------|------------------|
| Advertising: _____ | \$ _____ | _____ |
| Liquor: _____ | \$ _____ | _____ |
| Food: _____ | \$ _____ | _____ |
| Decorations: _____ | \$ _____ | _____ |
| Other: _____ | \$ _____ | _____ |
| TOTAL EXPENSES: | | \$ _____ _____ |

Note: Expenses exceeding \$100.00 must have prior Board approval and will be reimbursed by cheque

NET PROFIT/(LOSS) \$ _____ | _____

E-transfer funds to iscca.treasurer@gmail.com email/Text Function Sheet to treasurer@iscca.ca

50/50 Raffle Information - AGLC LICENSE # _____

Starting Ticket # _____ Ending Ticket # _____ Total Tickets Sold: _____

Amount Won: _____ Ticket Sellers: _____ Winner Name: _____

Function Sheet Completed by: _____

Verified by: _____

Please attach all expense receipts, revenue and revenue reports, and return to the Treasurer.