



ISCCA, SA Function Sheet

Function: _____

Location: _____

Date: _____ **20** _____

Revenue

	<u>Amount</u>	<u>Initials</u>
<u>Details</u>		
Door Charge: _____	\$ _____	_____
Shooter Sales: _____	\$ _____	_____
50/50 Sales: _____	\$ _____	_____
Raffles: _____	\$ _____	_____
Donations: _____	\$ _____	_____
Memberships: _____	\$ _____	_____
Other: _____	\$ _____	_____
TOTAL REVENUE:	\$ _____	 _____

Expenses

	<u>Amount</u>	<u>Initials</u>
<u>Details</u>		
Advertising: _____	\$ _____	_____
Liquor: _____	\$ _____	_____
Food: _____	\$ _____	_____
Decorations: _____	\$ _____	_____
Other: _____	\$ _____	_____
TOTAL EXPENSES:	\$ _____	 _____

Note: Expenses exceeding \$100.00 must have prior Board approval and will be reimbursed by cheque

NET PROFIT/(LOSS) \$ _____ | _____

50/50 Raffle Information - AGLC LICENSE # _____

Starting Ticket # _____ Ending Ticket # _____ Total Tickets Sold: _____

Amount Won: _____ Ticket Sellers: _____ Winner Name: _____

Function Sheet Completed by: _____

Verified by: _____

Please attach all expense receipts, revenue and revenue reports, and return to the Treasurer.